



UNITED TRIBES
TECHNICAL COLLEGE

United Tribes Technical College (UTTC)

Board of Directors (BOD) Meeting

November 1, 2024 @ 10:42 am

University of North Dakota (UND) Memorial Union

ZOOM Teleconference Meeting

Grand Forks, ND

Board Members Present:

1. Jamie Azure, Chair, Turtle Mt. Band of Chippewa Indians (TMBCI), UTTC BOD *Chair via zoom*
2. Lonna Jackson-Street, Chair, Spirit Lake Tribe (SLT), UTTC BOD
3. ReNa Little-Lohnes, Councilwoman, Spirit Lake Tribe (SLT), UTTC BOD *Secretary*
4. Janet Alkire, Chair, Standing Rock Sioux Tribe (SRST)
5. Charles Walker, Councilman, SRST *Treasurer via zoom*
6. J. Garret Renville, Chair, Sisseton Wahpeton Sioux Tribe (SWST), UTTC BOD *Vice-Chair*
7. Joan White, Councilwomen, SWST, UTTC BOD
8. Mark Fox, Chair, Three Affiliated Tribes (TAT), UTTC BOD *via zoom*
9. Mervin Packineau, Councilman, TAT, UTTC BOD

Board Members Absent:

1. Chad Counts, Councilman, TMBCI, UTTC BOD

Others Present:

1. Dr. Leander R. McDonald, President, UTTC *via zoom*
2. Courtney Lawrence, Executive Assistant, UTTC
3. Garrett Ludwig, Kelsch, Ruff, Kranda, Nagle & Ludwig Law Firm *via zoom*
4. Katina DeCoteau, Chief Finance Officer (CFO), UTTC *via zoom*
5. Dr. Lisa Azure, Vice President (VP) of Academic Affairs, UTTC
6. Dr. Amy Dewitt, Theodore Jamerson Elementary School (TJES), UTTC *via zoom*
7. Jolene DeCoteau, Vice President of Campus Services, UTTC *via zoom*
8. Amy DeWitt, Principal, Theodore Jamerson Elementary School (TJES), UTTC *via zoom*
9. Collette Brown, Executive Director, SLT
10. Harvey VanSciver, Community Development Specialist, United States Department of Agriculture (USDA) *via zoom*

- I. **CALL TO ORDER:** Director J. Garret Renville, Vice-Chair, called the meeting to order at 10:42 a.m. Roll call was taken, and a quorum was established.

II. **APPROVAL OF AGENDA**

Motion #1 by Director Mervin Packineau, seconded by Director Janet Alkire, to approve the agenda adding the Grant Reporting Requirement Policy, Participant Support Cost Policy, Time and Effort Reporting Policy, and Grant Management

Procedure Manual policy, under new business. Motion passed by unanimous decision by all present.

III. APPROVAL OF MINUTES

October 04, 2024, UTTC Board Meeting minutes.

Motion #2 by Director Jamie Azure, seconded by Director ReNa Little-Lohnes, to approve the October 04, 2024, UTTC Board meeting minutes. Motion passed by unanimous decision by all present.

IV. CONSENT AGENDA

All director and division reports were submitted for approval: Academic Affairs, Campus Planner, College Relations, Theodore Jamerson Elementary School, and Safety & Security.

Motion #3 by Director Joan White, seconded by Director ReNa Little-Lohnes, to approve the Consent Agenda. Motion passed by unanimous decision by all present.

V. PRESIDENTS REPORT

President McDonald presented his report and highlighted the main events for the month of October.

Motion #4 by Director ReNa Little-Lohnes, seconded by Director Janet Alkire, to approve the President's Report as presented. Motion passed by unanimous decision by all present.

FINANCE REPORT

Katina DeCoteau, CFO, presented the Finance and Human Resources reports for the month of October.

Motion #5 by Director Lonna Jackson-Street, seconded by Director Janet Alkire, to approve the Finance and Human Resources reports as presented. Motion passed by unanimous decision by all present.

CAMPUS SERVICES REPORT

Jolene DeCoteau, VP of Campus Services, presented the Campus Services report for the month of October.

Motion #6 by Director ReNa Little-Lohnes, seconded by Director Joan White, to approve the Campus Services report as presented. Motion passed by unanimous decision by all present.

VI. UNFINISHED BUSINESS

No unfinished business at this time.

VII. NEW BUSINESS

Gift Acceptance Policy

President McDonald presented the Gift Acceptance Policy.

Motion #7 by Director Mervin Packineau, seconded Director Janet Alkire, to approve the Gift Acceptance Policy as presented. Motion passed by unanimous decision by all present.

TJES Staff Vehicle and Bus Policy

Dr. Amy DeWitt, TJES Principal, presented the TJES Staff Vehicle and Bus Policy.

Motion #8 by Director Lonna Jackson-Street, seconded by Director Janet Alkire, to approve the TJES Staff Vehicle and Bus Policy as presented. Motion passed by unanimous decision by all present.

Grant Reporting Requirement Policy

Katina DeCoteau, CFO, presented the Grant Reporting Requirement Policy.

Motion #9 by Director ReNa Little-Lohnes, seconded by Director Lonna Jackson-Street to approve the Grant Reporting Requirement Policy as presented. Motion passed by unanimous decision by all present.

Participant Support Cost Policy

Katina DeCoteau presented the Participant Support Cost Policy.

Motion #10 by Director Lonna Jackson-Street, seconded by Director Mervin Packineau, to approve the Participant Support Cost policy as presented. Motion passed by unanimous decision by all present.

Time & Effort Reporting Policy

Katina DeCoteau presented the Time & Effort Reporting Policy.

Motion #11 by Director ReNa Little-Lohnes, seconded by Director Joan White, to approve the Time & Effort Reporting Policy as presented. Motion passed by unanimous decision by all present.

Grant Management Procedure Manual Policy

Katina DeCoteau presented the Grant Management Procedure Manual Policy.

Motion #12 by Director ReNa Little-Lohnes, seconded by Director Joan White, to approve the Grant Management Procedure Manual Policy as presented. Motion passed by unanimous decision by all present.

VIII. ADJOURNMENT

Next meeting will be held December 6, 2024, in the UTTC Building 7 Board Room @ 8:30am.

Motion #13 by Director Janet Alkire, seconded by Director ReNa Little-Lohnes, there being no further business to come before the board today, November 1, 2024, the meeting adjourned at 11:51 a.m. Motion passed by unanimous decision by all present.



ReNa Little-Lohnes, Secretary
UTTC Board of Directors

Approval of November 1, 2024, Board Minutes

Motion #2 by Director J. Garret Renville, seconded by Director ReNa Little-Lohnes, to approve minutes of November 1, 2024, UTTC Minutes. Motion passed by unanimous decision by all present December 6, 2024.